

OFFICIAL



P&C ASSOCIATION

Date:	Tuesday 4 th August	Start Time:	6:07pm
Location	Aveley PS Staffroom	Finish Time	
Facilitator/Chair	Sally Hollis/ Peta Magorian	Minute Take	Taryn Soderman
1. Attendees	Shermaine Winsor, Kate Nordahl, Kaihla Bretton, Alara Fisher, Crystal Richardson, Kim Pieri, Natalie Bracegirdle, Sally Hollis, Taryn Soderman, Kahlia B, Angela James		
2. Apologies	Haylee Brereton, Madeleine McDonnell, Vania		

Agenda Item	Discussion/Actions	Action
Introduction	Welcome - Attendance & Apologies	
3. Accept Minutes	Minutes from 5 th May - First – Sally H - Second – Alara Fisher	Vote recorded
4. Issues arising from last meeting	Volunteer Certificates and tracking spreadsheet -45 certificates went out for Disco Decision made on uniform sales money? Is it staying in Canteen account or transferred to general account 2nd hand uniforms Update KB has taken on uniforms. Canva ready to go through the year group chat groups. Father's Day Subcommittee SH to update spreadsheet with all the \$\$ amounts and prices Still need some lower price items Alara and Andrea have done shopping Currently under budget – mother's day spent \$800 on TEMU and it was too much Raffle list is huge – CR has been working hard SH to update spreadsheet. Premium gifts so raffle tickets \$5 A few lower end prizes to be split as change on the day raffle prizes. CR to send through photos for Peta for social media posts KP can put spriggy up. Committee to give Kim info for this. TS can coordinate volunteers. Lowes meeting regarding uniforms There were 2 meetings with JoJo M as parent and Lowes. There are a couple of outfits made up with thicker fabric to be sent out for trials for feedback. Start of next year Microsoft Subscription Payment methods will be Ordering P & C Shirts There are some maroon ones for people who want one \$35	Uniform money to stay in Canteen account. Spriggy does take small percentage. KB to do Social tile to go out on facebook through PM. Members to share on chat groups. TS following up still, trying to get Non-for-profit pricing Members to let us know if you want one
5. Correspondence In/Out	Commbiz account forms (out) Canteen Grant confirmation (in) – \$40, 287 ex.GST Workers Compensation Insurance (in & out) Thank you chocolates from WACSO & Michelle Maynard Containers for Change donation (in) Just one thing – SEM 2 has gone to office, will be sent out	Staff using containers for change bin for cardboard NB to remind staff. PM to refresh containers for change marketing
6. Principal's Report	See attached	
7. President's Report	See attached Voluntary contributions further ahead this year than last year.	Semester 2 comp to commence immediately
8. Committee Reports:		
Treasure's Report	See attached profit and loss Clarification from the Year 6 bus \$\$ - P and C put \$1000 towards this, the other amount was the Year 5 fundraising \$	

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Canteen Report	Employed K, ate N as new employee and has been incredibly helpful \$27,000 already spent and first delivery on Monday. New menu is still getting orders roughly the same. 60.5% green, 2% red for new menu 😊 New idea floated is 'birthday buckets' RUOK day menu Kate to offer square payments to parents in the mornings from 0830 to 0900 (square is 1.65%)	KP refresh Social media posts regarding canteen payment options
9. General Business:		
Sports Day	House Carnival student meal inclusions and pricing KP and KH to come in and do the student lunch boxes Stick with sausages and GF hamburger Can include drink range as options in the meal deal All happy with Canteen staff to organise menu and prices keeping in mind that \$6 was last year's price. Could do an added in option to drop in for \$10 option	KP to get back to PM with menu and prices by end of week. KP to look into supporter packs for sports day
Sports Carnival Vendors (Friday Only)	Joeys Perk me up coffee (from 9am) Wally's Tacos	KB can share other vendor contacts
Scholastic Book Fair	Librarian has reached out in regards to 2026 book fair The tentative booking date was made was for later this year. P&C proposing linking in with STEM night for the book fair – as we have the audience already and less strain on volunteers.	NB to raise with Mandy Heggs (Librarian)
House Carnival Merch	Sally to check emails and source social media tiles etc.	SH to take lead
Colour Run Subcommittee	Subcommittee for the colour run - Bullsbrook water carrier - Foam cannon & Inflatable archway - First Aid Station - Reach out to OSHC for staff again - Will get sample slime packs – do we add a slime comp?	AJ to set up group Members keen to be involved please msg in the chat NB to check interest in getting Dunked.
What are we fundraising for?	School Wish list: Ribbons and trophies for house carnivals \$1,600 Pump replacement for Kindy \$4 154.24 5 x easels for early childhood classrooms (years 1&2) \$2500 5 x xylophones for the music program \$1000 Initial funding towards oven replacement in blocks \$2,000	
Crazy Camel Fundraising	Different fundraising options	SH to review and update next meeting
10. Motions to pass:		
Colour Run	Spend up to \$2,500 <i>All in favour for this amount, no one against.</i>	
Uniform Money to stay in Canteen account	All uniform sales to go to the canteen <i>All in favour</i>	
CommBizz	• Use the CommBiz account transactions for Bpay when we need at a cost of 27c per transaction	
Menu Changes	• Include birthday boxes as an option <i>All in favour</i>	
Scholastic Book Fair	• For the book fair to be at STEM night <i>All in favour</i>	NB to explore further with Mrs Heggs
School Purchases with fundraising funds	Purchasing Ribbons and trophies for house carnivals \$1,600 Pump replacement for Kindy \$3,776. 58 5 x xylophones for the music program \$1000 <i>All in favour</i>	NB to go ahead with ordering
Next meeting	Tuesday, 27 th October, 6:00pm	

P&C President:



Date: 12.08.2026

Principal:



Date: 12.8.26