



Aveley Primary School P&C Association Agenda

Date	Monday 17.2.25	Start time	6:08pm
Location	Aveley PS Staffroom	Finish time	8.03pm
Facilitator/Chair	Peta Magorian	Minute taker	Simone Close
Attendees	Peta Magorian, Roz Berrigan, Sarah Bowden, Kim Pieri, Alara Fisher, Janae Pritchard, Sally Hollis, Vania Fontoura, Angela James, Taryn Soderman and Simone Close		
Apologies	Angie Kattowitz, Natalie Wakefield, Sam Close and Neil Hollis		

Agenda Item	Discussion / Actions	Action
1. Introduction	<ul style="list-style-type: none"> Welcome Attendance & apologies See above. Any conflict of interest with tonight's agenda. 	No conflict
2. Accept Minutes	Minutes from 21 October 2024 meeting <ul style="list-style-type: none"> First, Sally Hollis Second, Peta Magorian Minutes from last meeting were accepted as a true and accurate record.	Vote recorded
3. Business arising	<ul style="list-style-type: none"> Online meeting options to increase attendance 	To recommence online options from next meeting.
4. Correspondence in	<ul style="list-style-type: none"> Email correspondence between Michelle Maynard and P&C regarding election commitment of \$40k towards aircon for undercover area ATO Activity statements due 28/2 Mother's Day fundraising catalogues Billy G Cookie Dough Fundraiser products 	Recorded.
5. Principal's report	See attached	
6. President's report	See attached	
7. Vice President	<ul style="list-style-type: none"> Thanks to last year volunteers. Request to look at P&C not running Book library week due to being unable to staff so many days 	To discuss
8. Treasurer's report	Bank balances are healthy due to fundraising this year. Some disco income needs to be moved from Canteen account to P&C account. <ul style="list-style-type: none"> P&C Canteen as of 16 February 2025 = \$12, 219.96 P&C Bank balance as of 16 February 2025 = \$30,779.10 	See attached
9. Canteen report	<ul style="list-style-type: none"> Following up if a relief canteen position had been filled or to be advertised? Canteen going well but requested new bakeware \$200 expenditure Want to trial sushi bowl as had lots of requests from parents/ students Would like to add drinks to the menu. Request that Y1 and upwards collect lunch orders from the canteen instead of delivering. Continue with kindy and pre primary- Roz to discuss with the teaching staff. 	Facebook/Connect notice to be drafted by Peta.
10. Dissolve/Vote in new committee	Dissolve current committee and thanks for everyone's input last year. Vote to assign new executive committee <ul style="list-style-type: none"> President- Peta Magorian uncontested Vice president- Sally Hollis- uncontested Treasurer- Sarah Bowden (interim) uncontested Secretary- Simone Close- uncontested General committee members: Second hand uniform coordinator – Simone Close Volunteer/ social Coordinator- Angela James 	Treasurer role to be advertised No requirement to update bank access until Treasurer role has been confirmed
11. General/New Business	<ul style="list-style-type: none"> Sister School donations – Requested update from the school photos/videos to share on P&C social media- <ul style="list-style-type: none"> Explore adding second-hand uniforms to Spriggy. Fundraising activities for Term 1 <ul style="list-style-type: none"> State Election BBQ (Sat 8th March some members unavailable due to other 	Roz to follow up Kim to speak to Natalie Roster via P&C chat.



Aveley Primary School P&C Association Agenda

	<p>commitments P&C support needed!</p> <ul style="list-style-type: none"> ➤ Free dress day 11.4.25 (theme to be decided) ➤ Incentives to raise school fees- \$200 gift card. When paid fees enter a draw. ➤ Look at fundraising for sister school as some confusion around P & C donations. Possibly at future fundraisers have labelled donation buckets with information on it. <ul style="list-style-type: none"> ● Fundraising activities for Term 2 <ul style="list-style-type: none"> ➤ Billy G Cookie Day 28.4.25 arranging collection as teacher day and school closed ➤ Mother's Day stall- Tue 6 and wed 7th - \$3500 expenditures ➤ Book Fair May – request that staff APS facilitate as unable to have commit P & C volunteers for the date. – even consider P&C donating funds. ➤ School disco- Circus theme – to discuss more next meeting ● Fundraising activities for Term 3 <ul style="list-style-type: none"> ➤ Father's Day stall/raffle- 2&3 September ➤ Sports Carnival 5th September – Sally suggested stall providing stall with colour accessories (house colour's) suggestions around teacher dunking - ➤ Stem/ open night- 12th Nov event doing well with vendors available to provide meals: pizza etc. ➤ Aveley Christmas carols 29th Nov (TBC) ● Additional Fundraising activities/ideas <ul style="list-style-type: none"> ➤ Federal election BBQ (date to be confirmed) ➤ Discuss puzzle drive- Roz to talk to other teachers and try to link in with book parade. ➤ Show bag fundraiser at events ? ➤ Tea towels have been used as fundraisers at different schools with a good response? ➤ Brick fundraising- previously had good response ➤ International Pyjama Day Friday 19th July Helping children in foster care.- Peta to look in donation to the school ● P&C Fundraising Targets <ul style="list-style-type: none"> ➤ Discussed gate near OSH entrance being faulty. P&C will help repair but unclear if schools' responsibility or OSH. ➤ Discussed purchase of camping freezer but financially beneficial but P&C to buy Esky's would be and if P&C can donate to the canteen. ➤ Shade sails around the school ➤ New ovens to block areas- 4 ovens to start ➤ Pre primary resources- enclosing spaces outdoors ➤ School camp- Increase cost donated from P&C ➤ Boom gate at the dental car park- previously considered but complications with dental clinic ➤ Large piece of land on corner Turkish parade and Egerton Drive to look at extra parking space- if owned by the school. ● Other Discussion Points <ul style="list-style-type: none"> ➤ Fruit donation- Cole/ Woolworths/ IGA to donate fruit to help all children but especially those in need. ➤ Advertise to local community to help link in supportive community – i.e softball: families in need to break down barriers to help support ➤ Newsletter. Going out to family's discussion around if it would be helpful or not. Survey to families for preference ➤ Discussed increasing awareness of future events what will improve information sent to Parents. Consider email, newsletter 	<p>Request for parent volunteer's</p> <p>Peta following up</p> <p>P&C to arrange order of goods to sell.</p> <p>Roz to discuss with library</p> <p>To discuss expenditure at next meeting</p> <p>Roz to discuss with the teachers</p> <p>Discuss all at next meeting</p> <p>Roz to look into</p> <p>Roz will look into</p> <p>Discuss all at next meeting</p>
12. Motions	<ul style="list-style-type: none"> ● Vote for; <ul style="list-style-type: none"> ➤ Mother's Day stall \$3500- yes from all ➤ Canteen expenditure for bakeware \$200 – yes all ➤ Canteen Menu trials – yes from all 	



**Aveley Primary School P&C Association
Agenda**

	> State election expenditure \$500 – yes from all	
13. Next Meeting	Monday 12 May 2025	



P & C President

1. Date 4 March 2025



Principal

Date 4/3/25